



IAC Training Class Cancellation Policy

Participants who have been confirmed for specific training sessions may reschedule or cancel reservations without penalty by sending written notification via email or fax at least ten business days before the scheduled class start date.

Individuals who cancel a confirmed enrollment less than ten business days before the class start date are entitled to full class credit that must be used for an IAC training class within 6 months. Refunds will be offered minus 20% percent of the full tuition paid. Those who fail to appear for training or provide a qualified replacement as scheduled will be billed the full tuition paid.

IAC reserves the right to reschedule or cancel any scheduled training class or replace personnel due to low enrollment or circumstances beyond our control. If a class is rescheduled or cancelled, participants will be given notice by IAC at least ten business days before the start of the class. Registrants may then enroll in the next available offering of the course, or cancel the registration. In the event of cancellation by IAC, any payment made for the canceled class will, at the Registrant's discretion, be applied to later class offerings or refunded. The client understands and agrees that IAC shall not, in any way, be held responsible for any costs, including loss of airfare or other transportation costs, hotel expenses or other damages, which the client may suffer in the event that IAC cancels or reschedules a class.